



Please complete and send application to:
Environmental Office Solutions, Inc.
Attn: Human Resources
130 Prestige Park Rd
East Hartford, CT 06108
Fax: 860 291-1906

Application for Employment

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, ancestry, place of origin, color, ethnic origin, genetic information, citizenship, creed, sex, sexual orientation, age, marital status, family status and handicap.

Date _____
Last name _____ First name _____ Middle name _____
Street Address _____
City _____ State _____ ZIP _____
Telephone _____ Email address _____

- 1) Position applied for _____
- 2) How did you hear of this opening? _____
- 3) When can you start? _____ Desired Wage Range \$ _____
- 4) Are you looking for full-time employment? Yes No
- 4b) If no, what hours are you available? _____
- 5) Are you legally eligible to work in the U.S.? Yes No
- 6) Have you ever been convicted of a criminal offence for which you have not received a pardon?
 Yes No
If yes, please describe conditions. _____

Education

School Name	Degree
High School _____	_____
College _____	_____
University _____	_____
Post-College _____	_____
Other Training _____	_____

In addition to your work history, are there other skills, qualifications, or experience that we should consider?

Employment History (Start with most recent employer)

1) Company Name _____
Address _____ Telephone _____
Date Started _____ Starting Wage _____ Starting Position _____
Date Ended _____ Ending Wage _____ Ending Position _____
Name of Supervisor _____ Phone number _____
May we contact this employer? ___ Yes ___ No
Responsibilities _____

Reason for leaving _____

2) Company Name _____
Address _____ Telephone _____
Date Started _____ Starting Wage _____ Starting Position _____
Date Ended _____ Ending Wage _____ Ending Position _____
Name of Supervisor _____ Phone number _____
May we contact this employer? ___ Yes ___ No
Responsibilities _____

Reason for leaving _____

3) Company Name _____
Address _____ Telephone _____
Date Started _____ Starting Wage _____ Starting Position _____
Date Ended _____ Ending Wage _____ Ending Position _____
Name of Supervisor _____ Phone number _____
May we contact this employer? ___ Yes ___ No
Responsibilities _____

Reason for leaving _____

4) Company Name _____
Address _____ Telephone _____
Date Started _____ Starting Wage _____ Starting Position _____
Date Ended _____ Ending Wage _____ Ending Position _____
Name of Supervisor _____ Phone number _____
May we contact this employer? ___ Yes ___ No
Responsibilities _____

Reason for leaving _____

Please attach your résumé to this application form, and any other additional information if necessary

As part of the selection process, EOS requires that a background check be performed for potential candidates which consists of a Criminal and Credit Check. The background check is necessary due to the high level of security required for EOS operations. The background check will take place after the interview process, and will require a separate signed consent form at that time.

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that any false statements on this application shall be considered sufficient cause to disqualify me from employment, or cause my dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history.

Addendum to Application for Employment

You are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to Connecticut General Statutes Sections 46b-146, 54-76o or 54-142a. Criminal records subject to erasure pursuant to Connecticut General Statutes Sections 46b-146, 54-76o or 54-142a are records related to:

- (a) determinations of delinquency or that, as a child, you were a member of a family with service needs,
- (b) an adjudication as a youthful offender,
- (c) a finding you are not guilty for a criminal charge, or
- (d) a conviction for which you have received an absolute pardon.

Any person whose criminal records have been erased pursuant to Connecticut General Statutes Sections 46b-146, 54-76o or 54-142a shall be deemed to never have been arrested within the meaning of the General Statutes with respect to the proceedings so erased and may so swear under oath.

Signature _____ Date _____