

Responsible Recycling, Environmental, Health & Safety and Data Security Policy

We recognize that the responsibilities for environment, health & safety and data security are shared, requiring cooperation, not only between employees and their supervisors, but among and between all those who assume the various roles within the company.

We will continually improve the EH&S system and performance. This will include the setting of EH&S goals, taking into consideration our EH&S aspects and impacts from our business, financial, operational and legal requirements as well as the views of interested parties.

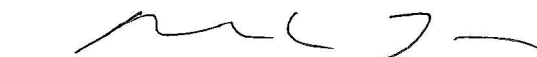
Environmental Office Solutions's Environmental, Health and Safety Policy calls for continual improvement in its environmental, health and safety management activities and business will be conducted according to the following principles.

We are committed to:

- To help companies, government agencies and consumers recycle their used toner and inkjet cartridges from printers, copiers, facsimile and MFPs (multifunction printers), as well as used cell phone recycling.
- Maintaining a zero tolerance for focus materials entering a landfill as an end of life policy and will protect the environment by maintaining the highest possible standards of recycling and reuse excellence. Focus Materials and our Waste Streams will be managed throughout the recycling chain to final disposition with due diligence to protect the environment.
- Protection of the environment including prevention of pollution and the the prevention of injury and ill health to all of our interested parties.
- Providing a clean, safe and regulatory compliant facility.
- Complying with all legal and other requirements and evaluating these compliance obligations on a regular basis.
- Managing used print cartridges and consumer electronic devices based on the R2 reuse hierarchy including onsite and downstream materials management throughout the recycling chain.
- Social accountability values, including the prohibition of prison labor and child labor.
- Continuous improvement achieved through monitoring of objectives and targets and rigorous evaluation of our Integrated Management System.
- Communicating and reinforcing this policy throughout our company, as well as, to our customers, our suppliers, to the public and all interested parties.
- Communicating with customers of data security issues and addressing their data security and privacy requirements through the secure handling of data containing devices.
- Training our staff in the needs and responsibilities of environmental, health and safety management.
- Meeting customer requirements and identifying the needs and expectations of our interested parties.
- Reviewing and revising these policies to insure they remain suitable and appropriate.



Chris Stoddard – President



Mark Tosi – Executive Vice President